

Seneca County Park District Board of Park Commissioners

June 11, 2024 - 9:00 AM

Clary-Boulee-McDonald Nature Preserve - 5090 W TR 36, Kansas OH 44841

Regular Meeting Minutes

Jacob Price called the meeting to order at 9:00 AM.

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| Roll Call: | Jakob Boehler | <u>absent</u> | Sarah Betts | <u>present</u> |
| | Lori Hall | <u>present</u> | Shelly Smola | <u>present</u> |
| | Lee Martin | <u>present</u> | | |
| | Jacob Price | <u>present</u> | | |
| | Janet Shutt | <u>present</u> | | |

Staff & Guests: Julie Richards, Harold Huffman, Kim Wickman, Melanie Zender, Sarajane Mangett, Grady Moon, and Linda Rose.

Consent Agenda: A motion was made by Lori Hall to approve the meeting agenda and the minutes of the 5/14/2024 regular meeting. Motion was seconded by Lee Martin, and was approved unanimously by roll call vote of members present.

Financial Reports: A motion to approve the May 2024 financial statements was made by Janet Shutt and seconded by Lee Martin. Motion was approved unanimously by roll call vote of members present.

Executive Director's Report presented by Sarah Betts (see attachments for full report).

- Sarah provided an overview of her written Director's Report.
- The Finance & Audit Committee will need to begin meeting to work on the FY2025 budget.

Programs Report presented by Linda Rose.

- Programs are going well. Summer camp registrations continue to come in.
- The Steyer family fun special event has been confirmed and will take place on August 10, 2024.
- The fall schedule is already beginning to fill up, including events at the Lyme Village, and at the Tiffin Seneca Heritage Festival.

Operations & Natural Resources Report: presented Kim Wickman.

- Harold Huffman and Julie Richards, of the Seneca County General Health District presented two AEDs units for the Parks. AEDs will be located at the buildings at Fruth Wetland Nature Preserve and Garlo Heritage Nature Preserve.

Friends of the Seneca Park Report: Sarah shared that two longtime Friends members, Jim Bailey and Janet DeTurco, passed away recently. A memorial in recognition of their many years of service to the community will be placed on the donor/memorial wall in the future Nature Education Center.

Public Comment: N/A

Unfinished Business: N/A

New Business:

Accepting AED Donations: A motion to accept a donation of two AED units from the Seneca County General Health District was made by Lori Hall and seconded by Janet Shutt. Motion was approved unanimously by roll call vote of members present.

Resolution 06-11-2024 #1: Accepting the donation of property with easement from the Black Swamp Conservancy to be named Clary-Boulee-McDonald Nature Preserve, and authorizing and directing the Executive Director to execute and file all necessary paperwork. A motion to approve the resolution was made by Janet Shutt, and seconded by Lori Hall. Motion was approved unanimously by roll call vote of members present. Sarah provided a brief overview of future plans for this location.

Resolution 06-11-2024 #2: Approving Community Park Grants Funding in an amount totaling \$25,000 as recommended by the 2024 Community Parks Grants Review Team. A motion was made by Janet Shutt, seconded by Lee Martin. Motion was approved unanimously by roll call vote of members present.

Executive Session: N/A

Adjournment: Motion to adjourn was made by Jacob Price, seconded by Lori Hall, and was approved unanimously by members present. Meeting adjourned at 9:19 AM.

Next Meetings:

Regular Meeting: July 9, 2024 – 9:00 AM
Zimmerman Nature Preserve

Regular Meeting: August 13, 2024 – 9:00 AM
Bowen Nature Preserve

Shelly Smola

7/9/24

Respectfully Submitted by: Shelly Smola, Board Secretary