

# Seneca County Park District Board of Park Commissioners

September 10, 2024 – 9:00 AM

Fruth Wetland Nature Preserve – 10130 W. State Route 18, Fostoria OH 44830

## Regular Meeting Minutes

Jakob Boehler called the meeting to order at 9:00 AM.

|                   |                              |                             |
|-------------------|------------------------------|-----------------------------|
| <b>Roll Call:</b> | Jakob Boehler <u>present</u> | Sarah Betts <u>present</u>  |
|                   | Lori Hall <u>present</u>     | Shelly Smola <u>present</u> |
|                   | Lee Martin <u>present</u>    |                             |
|                   | Jacob Price <u>present</u>   |                             |
|                   | Janet Shutt <u>present</u>   |                             |

**Staff & Guests:** Linda Rose, Tammy Vargo, Kim Wickman, Sarajane Mangett, Grady Moon, Catherine Gase, Patrick Heckler, Kristy Heckler and Austin Nainiger.

**Consent Agenda:** A motion was made by Lee Martin to approve the meeting agenda and the minutes of the 8/13/2024 regular meeting. Motion was seconded by Jacob Price, and was approved unanimously by roll call vote of members present.

**Financial Reports:** A motion to approve the August 2024 financial statements was made by Lori Hall and seconded by Janet Shutt. Motion was approved unanimously by roll call vote of members present.

**Executive Director's Report** presented by Sarah Betts (see attachments for full report).

- Sarah provided an overview of her written Director's Report.
- Patrick Heckler of Boy Scout Troop 444 presented an Eagle Scout proposal for placing colorblind accessibility viewing stations in some of the nature preserves.

**Programs Report** presented by Linda Rose

- Programs have been going well, and Linda gave an overview of special request outreach programs and events. The October – January programs have been finalized.
- Summer camps have concluded and the preschool school year has begun.
- A new event has been planned for November. "Glo-vember" will feature a glow stick walk and other activities at Fruth Wetland Nature Preserve.

**Operations & Natural Resources Report** presented by Kim Wickman

- Kim provided an overview of completed and ongoing projects throughout the parks.
- Staff recently completed CPR, First Aid and AED training.

**Friends of the Seneca Park Report:** N/A

**Public Comment:** N/A

**Unfinished Business:** N/A

**New Business:**

**Resolution 09-10-2024 #1:** Approving and authorizing a supplemental budget adjustment in the amount of \$388,000 to expense line 2188-0021-5305-02 (Land Development). A motion to approve the resolution was made by Lee Martin, and seconded by Lori Hall. Motion was approved unanimously by roll call vote of members present.

**Resolution 09-10-2024 #2:** Accepting & Authorizing a CMR contract addendum with Clouse Construction Corp. for the Nature Education Building at Fruth Wetland Nature Preserve, in an amount not to exceed \$493,310.53 from expense line 2188-0021-5305-02 (Land Development). A motion to approve the resolution was made by Lori Hall, and seconded by Jacob Price. Motion was approved unanimously by roll call vote of members present.

**Resolution 09-10-2024 #3** Approving and authorizing capital improvements to the parking area at Garlo Heritage Nature Preserve, not to exceed an amount of \$5,719 from expense line 2188-0021-5305-01 (Capital Improvements). A motion to approve the resolution was made by Janet Shutt, and seconded by Lee Martin. Motion was approved unanimously by roll call vote of members present.

**Executive Session:** N/A

**Adjournment:** Motion to adjourn was made by Jacob Price, seconded by Lee Martin and was approved unanimously by all members present. Meeting adjourned at 9:17 AM.

**Nature Education Building Groundbreaking:** Groundbreaking for the Nature Education Center building took place immediately following the meeting.

**Next Meetings:**

Regular Meeting: October 8, 2024 – 9:00 AM  
Tiffin University Nature Preserve (Park Office if inclement weather)

Regular Meeting: November 12, 2024 – 9:00 AM  
Park Office

   
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**Respectfully Submitted by:** Shelly Smola, Board Secretary