

**Seneca County Park District Board of Park Commissioners**  
January 14, 2025 – immediately following the 9:00AM Organizational Meeting  
Park Office: 3362 S TR 151, Tiffin OH 44883

**Regular Meeting Minutes**

Jacob Price called the meeting to order at 9:05 AM.

|                   |               |                                |              |                |
|-------------------|---------------|--------------------------------|--------------|----------------|
| <b>Roll Call:</b> | Jakob Boehler | <u>present</u>                 | Sarah Betts  | <u>present</u> |
|                   | Lori Hall     | <u>present</u>                 | Shelly Smola | <u>present</u> |
|                   | Lee Martin    | <u>present</u>                 |              |                |
|                   | Jacob Price   | <u>present</u>                 |              |                |
|                   | Vacant Seat   | (formerly held by Janet Shutt) |              |                |

**Staff & Guests:** Linda Rose & Ziyah Piltz

**Consent Agenda:** A motion was made by Jakob Boehler to approve the meeting agenda and the minutes of the 12/10/24 regular meeting. Motion was seconded by Lori Hall, and was approved unanimously by roll call vote of members present.

**Financial Reports:** A motion to approve the December 2024 financial statements was made by Lori Hall and seconded by Jakob Boehler. Motion was approved unanimously by roll call vote of members present.

**Executive Director's Report** presented by Sarah Betts (see attachments for full reports).

- Sarah provided an overview of her written Director's Report and the 2024 Impact Summary.
- An update was given on the Fruth Nature Education Building construction progress, including recent photos of the building. The project is expected to be completed in April or May of this year, and a grand opening event is planned for June. April 30<sup>th</sup> 2025 is the deadline for donors to be included on the donor recognition wall.
- Judge Jay Meyer has conducted interviews with four applicants for the vacant Park Commissioner position and plans to appoint a new commissioner before the February board meeting. The board may need to modify meeting times based on the availability of the newly appointed commissioner.

**Programs Report** presented by Linda Rose

- The February – May 2025 programs have been finalized.
- A total of 13 kids took part in Winter Camp this year.
- Numbers from the 2024 Christmas Bird Count were shared.

**Operations & Natural Resources Report** presented by Sarah Betts

- Ongoing bank stabilization work continues at Garlo Heritage Nature Preserve.
- The restroom remodeling project at the Bowen house is complete.
- The junk pile encroaching at Mercy Community Nature Preserve has been cleaned up by the adjacent property owners.

**Public Comment:** N/A

**Unfinished Business:** N/A

**New Business:**

**Resolution 01-14-2025 #1:** Accepting and Approving the Report of 2024 Donations and Grant Funds. A motion to approve the resolution was made by Lori Hall and seconded by Lee Martin. Motion was approved unanimously by roll call vote of members present.

**Resolution 01-14-2025 #2:** Approving a resolution for the intent to sell property by internet auction in calendar year 2025. A motion to approve the resolution was made by Jakob Boehler and seconded by Lori Hall. Motion was approved unanimously by roll call vote of members present.

**Resolution 01-14-2025 #3:** Approving a resolution for requesting funds from the ODOT Metroparks Program for fiscal years 2026-2027. A motion to approve the resolution was made by Lori Hall and seconded by Lee Martin. Motion was approved unanimously by roll call vote of members present.

**Resolution 01-14-2025 #4:** Approving a resolution requesting funds from the Tiffin Community Foundation Park Endowment Fund. A motion to bring the resolution to the table was made by Jakob Boehler and seconded by Lori Hall. After discussion, Lori Hall moved to table the resolution, citing the need for additional information. Jakob Boehler seconded the motion, and it was approved unanimously. The matter will be revisited at a future meeting.

**Resolution 01-14-2025 #5:** Approving & Authorizing a Natureworks grant application in the amount of \$13,729.00. A motion to approve the resolution was made by Lori Hall and seconded by Lee Martin. Motion was approved unanimously by roll call vote of members present.

**Resolution 01-14-2025 #6:** Accepting & Authorizing a CMR contract addendum with Clouse Construction Corp. for the Nature Education Building at Fruth Wetland Nature Preserve, in an amount not to exceed \$80,304.92 from expense line 2188-0021-5305-02 (Land Development). A motion to approve the resolution was made by Lee Martin and seconded by Jakob Boehler. Motion was approved unanimously by roll call vote of members present.

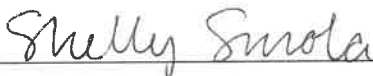
**Executive Session:** N/A

**Adjournment:** Motion to adjourn was made by Lori Hall, seconded by Jakob Boehler, and was approved unanimously. Meeting adjourned at 9:31 AM.

**Next Meetings:**

Regular Meeting: February 11, 2025 – 9:00AM  
SCPD Park Office

Regular Meeting: March 11, 2025 – 9:00AM  
SCPD Park Office



2/11/25

**Respectfully Submitted by:** Shelly Smola, Board Secretary