

Seneca County Park District Board of Park Commissioners

February 11, 2025 - 5:00 PM

Park Office: 3362 S TR 151, Tiffin OH 44883

Regular Meeting Minutes

Jacob Price called the meeting to order at 4:59 PM.

Roll Call:	Jakob Boehler	<u>present</u>	Sarah Betts	<u>present</u>
	Lori Hall	<u>present</u>	Shelly Smola	<u>present</u>
	Lee Martin	<u>present</u>		
	Chris Monsour	<u>present</u>		
	Jacob Price	<u>present</u>		

Staff & Guests: Linda Rose & Ziyah Piltz

Consent Agenda: A motion was made by Lori Hall to approve the meeting agenda, the minutes of the 01/14/25 organizational meeting, and the minutes of the 01/14/25 regular meeting. Motion was seconded by Jakob Boehler, and was approved unanimously by roll call vote of members present.

Financial Reports: A motion to approve the January 2025 financial statements was made by Jakob Boehler and seconded by Chris Monsour. Motion was approved unanimously by roll call vote of members present.

Executive Director's Report presented by Sarah Betts (see attachments for full reports).

- New board member Chris Monsour was introduced.
- Sarah provided an overview of her written Director's Report.
- An update was given on the Fruth Nature Education Building construction progress, including the most recent photos of the building.

Programs Report presented by Linda Rose

- The February – May 2025 program guide has been completed and is available on the park website.
- A number of school programs had to be cancelled due to snow days.
- Summer camp inquiries are already being received.

Operations & Natural Resources Report presented by Sarah Betts

- The property previously occupied by Melinda Bilger as a life estate at Garlo Heritage Nature Preserve has been vacated and operations staff have begun cleanup and teardown of nonviable structures.
- Staff continue to make progress on the remodeling project at the Bowen house.
- New bulletin boards are being constructed and will be ready for installation this spring.

Public Comment: N/A

Unfinished Business:

Update to 2025 Board Meeting Schedule: A motion to approve the Seneca County Park District's revised board meeting schedule for 2025 was made by Lori Hall and seconded by Jakob Boehler. The motion was approved unanimously by members present.

Resolution 01-14-2025 #4: A resolution requesting funds from the Tiffin Community Foundation Park Endowment Fund with an annual distribution rate of 3% was presented. The resolution had previously been tabled at the 1/14/25 meeting. A motion to take the resolution from the table and approve it was made by Lori Hall and seconded by Lee Martin. The motion was approved unanimously by a roll call vote of members present.

New Business:

Updating pay ranges for seasonal employees: A motion to increase the seasonal starting pay range from \$10-\$11 per hour to \$13.50-\$14.50 per hour was made by Lori Hall and seconded by Chirs Monsour. Motion was approved unanimously by roll call vote of members present.

Resolution 02-11-2025 #1: Approving & Authorizing a resolution for the equipment purchase of a security system for the Nature Education Building at Fruth Wetland Nature Preserve in an amount not to exceed \$15,000.00 from expense line 2188-0021-5304-00 (Equipment). A motion to approve the resolution was made by Lee Martin and seconded by Lori Hall. Motion was approved unanimously by roll call vote of members present.

Resolution 02-11-2025 #2: Approving and authorizing a supplemental budget adjustment in the amount of \$25,000 to expense line 2188-0021-5304-00 (Equipment). A motion to approve the resolution was made by Jakob Boehler, and seconded by Chris Monsour. Motion was approved unanimously by roll call vote of members present.


Executive Session: N/A

Adjournment: Motion to adjourn was made by Lee Martin, seconded by Jakob Boehler, and was approved unanimously. Meeting adjourned at 5:20 PM.

Next Meetings:

Regular Meeting: March 11, 2025 – 5:00 PM
SCPD Park Office

Regular Meeting: April 8, 2025 – 5:00 PM
SCPD Park Office



3/11/25

Respectfully Submitted by: Shelly Smola, Board Secretary